

DocuCircuit-created template, not an official MSHA-issued form.

MSHA's own sample task-training record is linked at docucircuit.com/msha/part-46-task-training.

REASON FOR TRAINING - helps document why (recommended, not a federal field)

☐ New task, no prior experience

☐ Task or procedure changed

☐ Equipment/controls changed

☐ Retraining after an incident/near miss

☐ Other (describe below)

If other, describe

RECOMMENDED

REQUIRED INFORMATION - 30 CFR 46.9(b)

Printed full name of person trained

REQUIRED

Mine or independent contractor name

REQUIRED

MSHA ID number

REQUIRED

Location of training

REQUIRED

Type of training ("Task training" - task/equipment involved)

REQUIRED

Date training received

REQUIRED

Duration of training

REQUIRED

Name of competent person who provided the training

REQUIRED

TASK DETAIL - recommended, not required by 46.9(b)

Task being trained on

Equipment / machine ID (make, model, unit number)

Hazards discussed

Safe work procedures covered

Controls, interlocks, and emergency procedures covered (if applicable)

Supervised practice completed?

☐ Yes

☐ No

Demonstrated ability to perform the task safely?

☐ Yes

☐ No

CERTIFICATION

WARNING: 18 U.S.C. 1001 and 30 U.S.C. 820(f) make it a crime to knowingly and willfully make a false, fictitious, or fraudulent certification.

Certifying signature (person designated in the training plan as responsible for health and safety training)

REQUIRED

Date signed

BEFORE YOU SIGN - TRAINER'S CHECKLIST (recommended)

- ☐ Hazard recognition covered before the miner touched the equipment/task
 - ☐ Safe work procedures explained and demonstrated, not just described
 - ☐ Miner asked questions and could answer back what to do if something goes wrong
 - ☐ Emergency stop / isolation / lockout points shown, where applicable
 - ☐ Miner practiced or was observed performing the task safely
 - ☐ Record given to the miner, and a copy kept at the mine
- Keep during the miner's employment plus at least 60 days after termination. Do not file this record with MSHA.